

Clerical re-checks & Reviews of Marking

Candidate consent form

Information for candidates

The following information explains what may happen following a clerical re-check or a review of marking.

If we submit a request for a clerical re-check or a review of marking there are three possible outcomes:

- Your original mark is lowered so your final grade may be lower than the original grade you received
- Your original mark is confirmed so there is no change to your grade
- Your original mark is raised so your final grade may be higher than the original grade you received.

To proceed with the clerical re-check or review of marking, you must complete and sign the form below. This tells us that you have understood what the outcome might be and that you give your consent to the clerical re-check or review of marking being submitted.

Candidate name: _____

Candidate number: _____

Candidate email address: _____

1. Please circle the process that you require:

Review of Marking

Clerical re-check

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2. Details of the paper(s) that you would like to have processed:

Qualification level (eg, GCSE, A Level):

Subject title:

Component/Unit:

Qualification level (eg, GCSE, A Level):

Subject title:

Component/Unit:

Qualification level (eg, GCSE, A Level):

Subject title:

Component/Unit:

Qualification level (eg, GCSE, A Level):

Subject title:

Component/Unit:

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How to pay

Please tick the correct box(es) below:

- I want to make payment via Bank transfer
(Year 13 and Year 11 leavers)

☐

I would like you to correspond with my parent/guardian regarding payment.

☐

Please provide a name and an email address for a parent or guardian

Name: _____

Email address: _____

- I will be returning to Year 12 at Wallingford School so I understand the payment for this clerical re-check or review of marking will be on Parentpay and I must ask my parents to make the payment

☐

Outcome of your review of marking

Please provide the email address that you like the outcome of your clerical re-check or review of marking to be sent to (this could be yourself or a parent/guardian):

Name:

Email address:

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I give my consent to the head of my school to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent, I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

Signed:

Date:

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