



# VLE Terms & Conditions

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In using the VLE, you agree to the following terms and conditions:

1. Access to the VLE may be withdrawn at any time by Wallingford School.
2. Passwords may be reset by Wallingford School if required. Adequate notification will be given if possible.
3. You are responsible and accountable for all activities carried out under your username.
4. Do not disclose your password to anyone. Do not write down your password and leave it near your computer. Log out of the VLE when you are not using it, or when you need to leave your computer for any length of time.
5. The VLE must not be used for knowingly transmitting, retrieving, or storing any communication that is:
  - a. Discriminatory or harassing
  - b. Derogatory to any individual or group
  - c. Obscene, sexually explicit or pornographic
  - d. Defamatory or threatening
  - e. Engaged in for any purpose that is illegal or contrary to Wallingford School's general policy guidelines.
6. You must respect the confidentiality of other individuals' electronic communications. You are prohibited from engaging in, or attempting to engage in:
  - a. Using other user's logins and passwords
  - b. Monitoring or intercepting the files or electronic communications of other users
  - c. Hacking or obtaining access to Areas and files you are not authorized to access; and
  - d. Breaching, testing, or monitoring network security measures.
7. You should not assume electronic communications are completely private. Accordingly, if you have private sensitive information to transmit, you should use other means than the VLE.
8. No e-mail or other electronic communications must be sent that attempts to hide your identity or represent you as someone else.
9. You must not use the VLE in a manner that is likely to significantly hamper the ability of other people to access and use the VLE.
10. These terms and conditions may be amended by Wallingford School at any time.